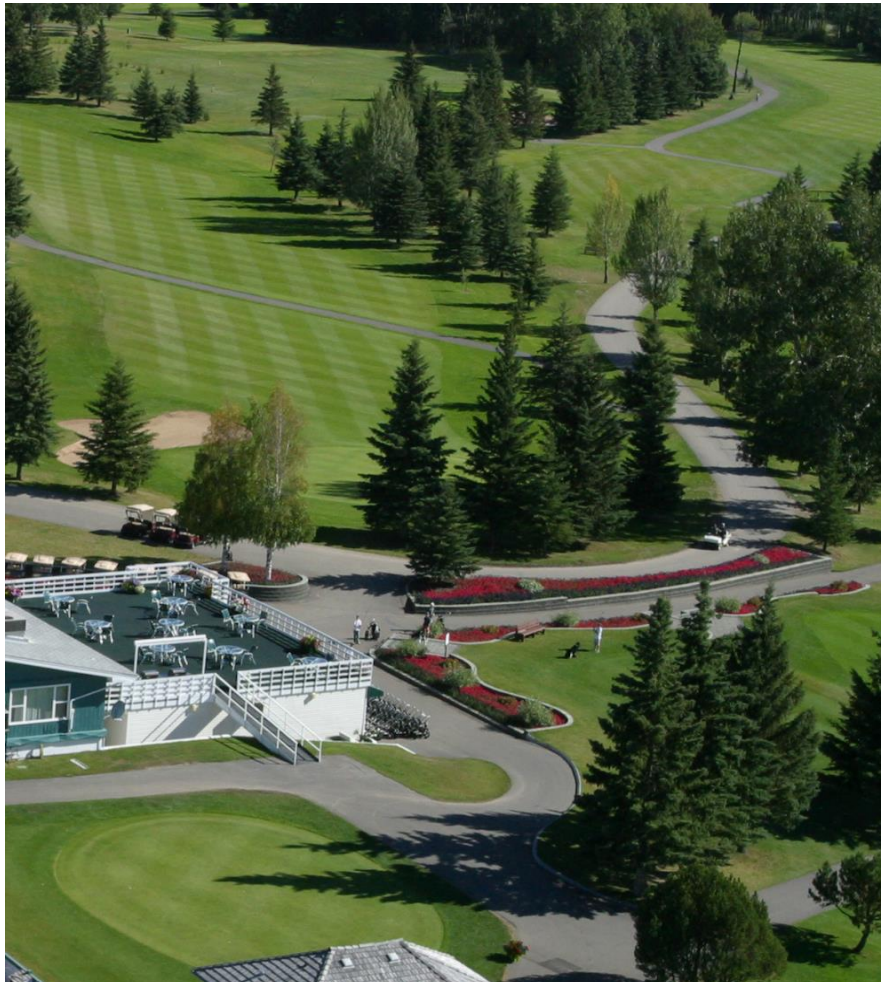


*The Grande Prairie Golf & Country Club*  
RULES, REGULATIONS, AND GENERAL INFORMATION  
MEMBERS' HANDBOOK



## Grande Prairie Golf & Country Club Rules, Regulations and General Information

The Grande Prairie Golf & Country Club has been established to promote the game of golf, recreation, and social activities. The following rules and regulations have been adopted to ensure a high standard of conduct for members and staff. All golfers are expected to understand and adhere to the rules and regulations as listed below to create a positive atmosphere for all.

### Contents

Section 1 – Rules & Regulations.....	4
Hours of Operation .....	4
Dress Code (course, practice area) .....	4
Tee time booking (tee time cancellations, registration, start times) .....	4
Pace of Play .....	4
Etiquette .....	4
Rain Check Policy .....	5
Power Carts.....	5
Practice Facilities (driving range, short game area, practice greens) .....	5
Pull Carts .....	5
Turf Care and Maintenance Crew .....	6
Employee and Player Relations.....	6
Member Conduct.....	6
Alcohol/Cannabis/ Illegal Drugs/Smoking.....	6
Parking .....	6
Handicap Services .....	6
Food & Beverage Services.....	7
Member Charge Accounts .....	7
Guests .....	7
Changes to Rules and Regulations .....	7
Liability and Waiver.....	7
Section 2 – General Information.....	8
Golf Shop.....	8
Club Events and Leagues.....	8
Hole in One Fund .....	8
Volunteering .....	8
Corporate Advertising & Merchandise .....	8
Corporate Events .....	8
Club Storage.....	8

Locker Rooms and Locker Usage..... 9

Lost and Found..... 9

Board of Directors..... 9

AGM ..... 9

Section 3 – Memberships..... 10

    Honourary Membership..... 10

    Single or Couple Full Membership ..... 10

    Single or Couple Senior Membership ..... 10

    Single or Couple Young Professional Membership ..... 10

    Student Membership ..... 10

    Junior Membership ..... 10

    Associate Membership..... 10

## Section 1 – Rules & Regulations

### Hours of Operation

- During the golf season, the course is open from dawn to dusk each day. The golf shop (in conjunction with the Superintendent) has full authority as to when the golf course is open and closed for play.
- The golf shop and clubhouse will be open a minimum of 30 minutes prior to the first tee time.

### Dress Code (course, practice area)

- The course encourages men to wear shirts with collars, sleeves are mandatory. Women's tops must have a form of shoulder strap. Pants and shorts for both men and women should be tailored, and conform to activewear, jeans are welcome. Please no jogging pants or obscenely lettered clothing.
- Acceptable footwear includes soft spiked golf shoes or rubber soled sport shoes.

### Tee time booking (tee time cancellations, registration, start times)

- Full Members can book tee times 5 days in advance online, or 4 days in advance by phone. Senior Members can book 5 days in advance online, or 4 days in advance by phone. Associate Members can book 4 days in advance online, or 3 days in advance by phone. Public players may book 3 days in advance online or 2 days in advance by phone. Names of all players are required at the time of booking. In the event that a player in your group is unable to make the tee time, the player must be removed from the tee time by contacting the golf shop.
- Tee times not cancelled within 24 hours will be deemed NO SHOW.
  - 1<sup>st</sup> occurrence – verbal warning
  - 2<sup>nd</sup> occurrence – written warning
  - 3<sup>rd</sup> occurrence – \$25 per person or \$100 per foursome will be billed to the person booking the tee time
  - 4<sup>th</sup> occurrence - booking privileges may be suspended and reviewed in two weeks
- All players are asked to register in the golf shop 15 minutes prior to their tee time. Failure to do so may result in you being bumped to the next available tee time.
- GPGCC has the authority to manage starting in any manner that will expedite orderly and enjoyable golf.
- The starting point for all play is the number one tee, unless otherwise stated.
- The maximum number of players in a group is at the discretion of the Golf Shop (One tee time per day can be a five-some if playing at pace.). If pace is not met, the players will not have the opportunity to play in a 5-some for the rest of the golf season.
- **The golf shop has the right to combine twosomes, threesomes, and singles to maximize a tee time.**
- **Should a single golfer, twosome, or threesome wish to not have golfers added to their tee time, then they must book and pay for a foursome, regardless of how many golfers play in the group.**
- Each golfer must play with a bag and set of clubs. Bags and clubs are available for rent in the golf shop.

### Pace of Play

- 18 holes to be completed in 4 hours and 20 minutes. This should be the normal pace for a group of four.
- You may not hold up play when making purchases from the beverage cart and halfway kiosk.

### Etiquette

- Etiquette would suggest that the group in front of you is no more than one shot ahead. To maintain etiquette, it is recommended that you walk faster, be better prepared as you approach your turn, or pick up your ball to catch up. If these suggestions do not work, please invite the group playing behind you to play through.
- Music on the course is welcome at a volume for your own personal enjoyment.
- Good sportsmanship must be always exhibited.

- Players are reminded to take great care to repair all ball marks on greens, rake bunkers and replace divots.
- GPGCC rules are governed by Golf Canada, local rules are in effect.

### Rain Check Policy

- In the event of poor weather, we are happy to provide guests with rain checks. A rain check will include holes not played and may be used towards your next golf outing. Rain checks for discounted round rates shall be prorated.
- Course management will use their discretion to determine if conditions warrant a rain check.
- If a group begins with obvious rain within the hour, rain checks will not be issued, unless lightning is present.

### Power carts

- Members may purchase annual power cart passes and in doing so, take responsibility for any damage which may occur while in their possession.
- A valid driver's license must be provided to operate a power car.
- Carts are not to be used by more than two passengers. Only two golf bags are permitted on a cart, at any time. Golf carts should be shared whenever possible.
- Power carts may be rented on a per round basis. The driver assumes all responsibility for all damages.
- While on the golf course, all power carts are to remain on the cart paths, except when otherwise posted. Directional signs and cart rules must be followed.
- When power carts are permitted to leave the cart path i.e. 90-degree rule in effect, power carts must stay within the tree lines of the golf course, stay off mounds, remain 30 yards back from all greens, and 5 yards back from all tee boxes and sand traps.
- Blue medical flags are available for those playing who are limited for medical reasons. Carts with blue flags must adhere to the latter rules of cart usage.
- Trail fees are available for private power carts on either a daily or annual basis.
- Golf boards are permitted on the course, a trail fee is applicable.
- Carts must be returned to the staging in front of the golf course after use.
- Any person found to be abusing the power cart rules will have their privileges immediately revoked.
- Power carts must be returned to the Golf Shop no later than sunset each evening. This is a safety consideration.

### Practice Facilities (driving range, short game area, practice greens)

- Practice range balls are included in your individual membership fee and are complimentary with the purchase of a green fee.
- Members may not take practice range balls for nonpaying guests. If a member is providing nonpaying guests with free range balls, said members practice area privileges will be reviewed.
- Practice range balls used at practice areas must be gathered and returned to the collection area.
- The driving range will be open 30 minutes prior to the first tee time, except for scheduled maintenance.
- Hit from designated areas only.
- No pitching on or around the practice green. Putting and chipping only; no divots please!
- The driving range will be closed periodically to allow staff to do a clean pick.
- Scheduled maintenance will be done Monday mornings.

### Pull Carts

- Pull carts are provided as part of the club storage fee as well as in the green fee.
- Pull carts must not be brought onto the teeing areas, greens, or aprons.
- Pull carts are to be returned to the storage area after use.

## Turf Care and Maintenance Crew

- Any play outside of set tee times **must** give right of way to all turf care equipment and staff. Please be considerate of maintenance crews as they prepare the golf course and treat them as though they are a group in front of you.

## Employee and Player Relations

- All GPGCC employees and guests will be treated with respect and courtesy.
- GPGCC does not condone or tolerate harassment of any kind. **Harassment includes any conduct, comment, gesture or contact that is likely to cause offense, humiliation or that is known or ought reasonably to be known to be unwelcome.**
- GPGCC will make every reasonable effort to ensure that no employee or guest is subjected to any type of harassment or abuse. Any person who is found to be mistreating another **will be asked to leave the premises.**
- All players must observe the directions of the GPGCC staff, starters, and marshals.

## Member Conduct

- If any member is guilty of conduct which, in the opinion of the Board, is detrimental to the interests and assets of the Club, the Board may summon such member to appear before a disciplinary committee to explain such conduct. If such member fails to appear, or having appeared but fails to satisfy the Board, the member may be suspended from the privileges of the Club, or expelled from the Club.
- A member who has been expelled or is under suspension shall not be invited by another member at the Club.

## Alcohol/Cannabis/ Illegal Drugs/Smoking

- Alcohol NOT purchased through the golf course liquor license is prohibited by law from being brought onto the golf course property. Illegal alcohol will be confiscated and disposed of by the golf course staff.
- Illegal drugs are not allowed on golf course property.
- The proper authorities will be notified of any illegal activity and the golf course has the right to eject anyone who is in possession of illegal substances.
- The responsibility for conduct lies with everyone, including the consumption of alcohol. The golf course does not assume liability for those consuming alcohol.
- Intoxication is not an excuse for breaking any rules or regulations.
- **Cannabis rules - A person must not smoke, vape, or consume cannabis in or within the clubhouse area - this includes all practice facilities.**
- Smoking is not permitted in the golf shop, clubhouse, or the outdoor dining deck.
- Ashtrays are provided in front of the clubhouse, golf shop, and at the driving range.
- Ashtrays are available for power carts, please request one when checking in for your tee time.
- Please be courteous with your cigarette butts, do not throw them on the ground. Cigarette butts are not biodegradable and blemish the landscape.

## Parking

- Please limit all vehicle traffic to the driveway and parking lot, the speed limit is 30 km/hour.
- When entering, and exiting the course, please respect golfers playing on the 13<sup>th</sup> and 14<sup>th</sup> hole, watch for golfers crossing the roadway.

## Handicap Services

- Members are encouraged to post scores at the Golf Canada Handicap terminal located in the golf shop.
- Members wishing to play in club leagues and events **MUST** have a current handicap.
- A current handicap is also required to play in sanctioned golf events in our community and province, as well as nationally and internationally.

## Food & Beverage Services

- On course service includes travelling beverage carts which move with play direction for safety reasons. Beverage carts will stop for service so not to interfere with play, typically between the green and the next tee.
- The Kiosk is located at the 10<sup>th</sup> tee and is intended for brief stops for refreshments and food service. If a group chooses to have an extended stop here, they may lose their position for the 10<sup>th</sup> tee.

## Member Charge Accounts

- Members have the option of opening a charge account for all golf shop and food & beverage charges.
- Accounts will only be opened for members providing a valid credit card for their file.
- All members will be expected to sign each bill as the cost is incurred, including on-course service.
- An 18% gratuity will be added to all food & beverage charges at the end of every month, regardless of any additional gratuities that may have been provided at the time of purchase.
- Account balances will be automatically applied to the credit card provided by the member on the 7<sup>th</sup> of every month. Incomplete or failed payments will render the account inactive until the balance is paid in full and service charges will apply.
- Failure to pay your account within 60 days will result in account and golf privileges being suspended until the account is in good standing.

## Guests

- Members of GPGCC must ensure that their guests adhere to the rules set out. A member accepts all responsibility for their guest's behavior, pace of play, and any indebtedness their guest may incur at the club.

## Changes to Rules and Regulations

- The GPGCC may, from time to time, amend the member rules and regulations.

## Liability and Waiver

**All golfers assume the risk of accidents and damage to person or property during such time that they are playing at the Grande Prairie Golf and Country Club.**

You waive the rights, claims, damages, actions and suits that you may have, and forever discharge, hold harmless and indemnify the Grande Prairie Golf and Country Club, its managers, partners, members and employees from such damage, injury claims or loss of any kind arising out of your use of the facility of equipment provided by the Grande Prairie Golf and Country Club.

- Golfers will take all reasonable precautions to play safely, and are fully responsible for personal injury and/or property damage caused by their golf shots.
- Golfers are fully responsible for damage and/or injury to parked vehicles, vehicles on adjacent roadways, buildings, carts, people, and equipment, resulting from their shot.
- Any member or guest who willfully, or through negligence, damages golf course property or neighboring property will incur costs of repair and/or replacement and will be terminated from future bookings. Future bookings may be granted only after all costs are covered and reinstatement has been granted by the Board of Directors.
- All property damage, whether intentional or not must be reported to the golf shop.

## Section 2 – General Information

### Golf Shop

- The golf shop is fully stocked to serve your golfing needs.
- Experienced PGA golf professionals are available to answer any questions about golf equipment, rules, instruction and news.
- A variety of lesson programs are available for every age and ability and can be booked in the golf shop.
- Demo clubs are available to try equipment before you buy.
- Club fittings can be done upon request to ensure your equipment is right for you.
- Equipment repairs and regripping services are available through the golf shop.

### Club Events and Leagues

- Club Events and leagues are posted on our website.

### Hole in One Fund

- All members are encouraged to purchase the hole in one insurance option. The first member to receive a hole in one and who has purchased the hole in one option will receive a free membership for the following golf season.
- This is non-transferable and can only be used by the winner. If a hole in one is not won for said season, the monies collected will go towards golf course improvements.

### Volunteering

- GPGCC welcomes all volunteers to assist in club events. Assistance with junior programs and events are always welcome. Members wishing to assist with junior programming are required to have a criminal background check and the community coaching certification offered through Golf Canada.

### Corporate Advertising & Merchandise

- The golf shop offers personalized corporate merchandise. If you would like to logo merchandise, please contact the golf shop.
- Corporate advertising opportunities are available at tournaments, club events, on carts, in rain shelters and in our clubhouse. Please contact the Director of Golf to arrange advertising.

### Corporate Events

- GPGCC will host a limited number of corporate tournaments throughout the season. These tournaments will sometimes interfere with tee time availability.
- Corporate tournaments are posted on the GPGCC website, please check back frequently for the most up to date information or call the golf shop.

### Club Storage

- Club storage is available to members from April 1<sup>st</sup> to November 1<sup>st</sup> each golf season. When member's names are attached to tee times their clubs will be taken out of storage and staged in the staging area.
- After the round, member's clubs will be wiped and returned to their storage spot. In the wiping process, member's clubs are not taken out of the bag, for security reasons.
- Winter storage is available for an additional fee.
- GPGCC is not responsible for lost or damaged equipment.



## Locker Rooms and Locker Usage

- Members may rent a locker in the locker rooms for the season.
- Locks will be provided at time of purchase.
- All personal belongings are to be removed from the lockers by November 1<sup>st</sup> and locks returned to the golf shop.

## Lost and Found

- Guests are reminded not to leave golf bags or personal belongings unattended.
- Lost and found items are stored in the golf shop. Found items should be returned to the golf shop.
- To claim a lost item, it must be clearly described by the claimant.
- GPGCC is not liable for items that are lost or stolen on site. It is the responsibility of each person to care for the security of their items.

## Board of Directors

- The President will chair all meetings of the Club and of the Board and will be ex-officio a member of all Committees. The President, with the Audit Chairperson, will sign on behalf of the Club all deeds, conveyances or other items required to be executed by the Club. In the President's absence, the Vice-President will perform his duties.
- The Audit Chairperson or their designate will sign with the President on behalf of the Club, all items requiring approval. It is the duty of the Audit Chairperson to oversee the receipt of all monies collected on behalf of the Club and to ensure that such funds are properly approved, deposited, and recorded by the Club. At the Annual meeting of the Club, the Audit Chairperson will present a financial statement of the Club for the preceding year and will report the financial condition of the Club as often as required by the Board.
- The President of the Ladies Club shall be an ex-officio non-voting member of the Board of Directors. The President of the Ladies Club may be given a vote by Board of Directors approval.

## AGM

- The fiscal year of the Club ends on October 31 each year.
- The annual meeting of the Club will be held on the third or fourth Wednesday in January each year.
- All dues are to be processed on a monthly basis, new member rates will be adjusted in November of each calendar year. If you require other accommodations, please contact the office.

## Section 3 – Memberships

Please note that “Walk Ons” are always welcome – regardless of your membership type or tee time restrictions, if you arrive at the course and we have a current available tee time, we will be happy to get you on the course!

### Single or Couple Full Membership

- Eligibility: Adults over the age of 40 as of May 1 of the season
- Tee time booking 5 days in advance online, or 4 days in advance by phone
- Full unlimited practice facility privileges, includes range, short game area and practice greens.
- Membership also includes golf dues for juniors/dependents and full-time students included in the household

### Single or Couple Senior Membership

- Eligibility: Adults over the age of 65 as of May 1 of the season
- Tee time booking 5 days in advance online, or 4 days in advance by phone
- Full unlimited practice facility privileges, includes range, short game area and practice greens.
- Tee restrictions: no booking before 12 p.m. on weekends; no booking after 2 p.m. weekdays
- Seniors may book outside of their restricted tee times by paying 50% of the current green fee
- Restrictions do not apply for League Play (i.e. Men’s Night, Ladies’ Social League)

### Single or Couple Young Professional Membership

- Eligibility: Adults between the age of 19 and 39 as of May 1 of the season.
- Tee time booking 5 days in advance online, or 4 days in advance by phone
- Full unlimited practice facility privileges, includes range, short game area and practice greens.
- Membership also includes golf dues for juniors/dependents and full-time students included in the household
- Young Professional Members are limited to 35 rounds of 18 holes of golf per season – rounds played after the initial 35 rounds are available at a 50% reduced rate.

### Student Membership

- Eligibility: attending postsecondary school full time. Proof of enrollment required.
- Tee time booking 5 days in advance online, or 4 days in advance by phone
- Full unlimited practice facility privileges, includes range, short game area and practice greens.

### Junior Membership

- Eligibility: Juniors between the age of 10 and 18 years old as of May 1 of the season
- Tee time booking 5 days in advance online, or 4 days in advance by phone
- Full unlimited practice facility privileges, includes range, short game area and practice greens.
- Tee time restrictions – no booking between 4 and 6 p.m. on weekdays; no booking before 2 p.m. on weekends
- Juniors may book outside of their restricted tee times by paying 50% of the current green fee
- **Junior restrictions do not apply between 12:00 noon and 2:00 p.m. on weekends if the Junior is playing with an adult Member**

### Honourary Membership

- Honourary membership may be given for life or a limited period by the Board at any Board meeting. Such honorary member will enjoy all the privileges of the Club except voting and holding office, without payment of any fee.

### Associate Membership / Game Packs

- Any person may purchase a membership without being required to purchase a share, at an approved rate.
- Tee time bookings 4 days in advance online, 3 days in advance by phone

Membership renewal is automatically processed the first week of our new season, November 1 is our next season.

*All dues paying members will be able to use the benefits of any partner clubs' Reciprocal Preferred Pricing. Specific programs the club has for the 2024 season will be determined and announced as we get partners. We also have several community partners making offers to our members for our "Membership Has Perks Program".*