

Grande Prairie Golf and Country Club
BOARD DIRECTOR PREPARATION

Thank you for letting your name stand as a director to the Board of Grande Prairie Golf and Country Club. We hope the following information will not only assist you in your preparation for the vote at our Annual General Meeting, but also begin to orient you to the Board and the management of the golf course.

Annual General Meeting

Date: 23 January 2019

Time: 7:00 p.m.

Place: GPGCC Clubhouse

Board Members Required for 2019

To assure continuity of knowledge of Board activities and governance, the Articles of Association require that the Board have some current members of the Board continuing Board service, along with new Board members. At times this necessitates some new Board members being elected for a one-year term and others for a two-year term.

This year, Shareholders will elect five board members, each for a two-year term.

Information Needed Prior to the Annual General Meeting

Shareholders like to know something about the candidates up for election to the Board of Directors. Therefore, GPGCC asks all candidates to submit written information about themselves by January 15, 2019. The following list of categories should provide some guidelines:

Name, Address, and Contact Information

Please include your full legal name, address, and how you can be contacted.

Work/Career Information

Include current or previous work experience. Please include any employment that you would contribute to your knowledge and skills and that would be of benefit to the board

Education/Training

Include any education/training, including informal education (seminars, workshops, etc.) if you feel they have contributed to your knowledge and skills.

Community Involvement

Include community activities: charitable involvement, board work, sports, etc.

Connection to GPGCC

Outline when you became a shareholder and your involvement with the club.

Reasons for Wanting to Be a Board Member

Please also include what interests and skills you have that could contribute to the work of the board.

Orientation to the Board Prior to Election

On submission of your written information, you will receive an Orientation Handbook that will update you on the activities of the Board and the golf course during 2018. This Handbook is available in digital or hard copy form.

Orientation to the Board Prior to the February Meeting

Representatives from the Board and the Executive Director have worked together to plan a one-hour get together to give you additional information, answer questions, and prepare you for your first meeting. The tentative date for the get-together is February 4. The February Board meeting is scheduled for Tuesday, February 19, the day after Family Day.

The orientation meeting will be followed by a Social with available Board members.

Ongoing Education

Throughout the year, the Board will take time to deepen its understanding of Board policy and the workings of the golf course, as well as to develop the knowledge and skills of Board members.